

A Complete Software Solution for Businesses engaged in Projects

SAP Business One provides a complete end to end solution for companies involved in Projects and provides Management with a powerful tool to manage and monitor all aspects of their business.

The ability to create, print and manage multiple estimates and quotations, manage multiple jobs within each project and monitor service delivery through the tracking of actual labor (including web timesheet and expense entry), purchasing and subcontractors is seamless.

Flexible invoicing options allow milestone or phase based invoicing with accurate revenue recognition as well as the ability to manage retentions.

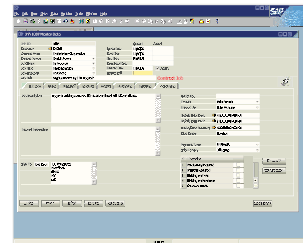
With features such as powerful reporting, alerts management, full integration to the General Ledger and CRM means no double entry, accurate real time Work in Progress calculation, rapid invoicing at month end and the ability to produce full Profit and Loss Statements by Project.

Powerful Project Management

- Create, print and manage multiple estimates
- Manage multiple jobs within each project.
- Quickly create estimates and quotes by copying from template jobs, historic jobs or import from Excel
- Document manager captures all relevant project documentation and files
- Define unique workflows using Job Statuses, Job Types and Job Categories
- Purchasing directly to Projects.
- View the status of all Purchase Orders relating to a Project
- Handles Subcontractors
- User defined alerts for invoices due, overdue sub-jobs and projects over budget etc.
- Serial Number Tracking
- Tracks time and resources used on projects
- Web Timesheet and expense entry for staff working offsite with approval procedure built in.
- Easily capture unique information using extra fields.
- All forms and reports generated with the look and feel of your choice.

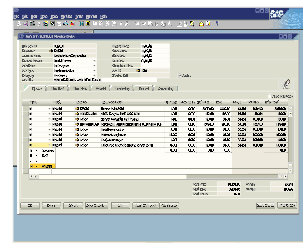
Key Financial Functions

- Actual Cost of Goods Sold recorded against each project for accurate profitability reporting.
- Records and manages sales retentions
- Contract invoicing option provides for milestone or phase based invoicing including estimated cost to complete calculations
- Correct Revenue Recognition
- Real time Work in Progress
- Rapid invoicing at month end
- Full Profit and Loss Reporting by Project
- Multicurrency
- Buyer created invoices
- Handles Warranties and write-offs
- Powerful reporting including Staff Utilization



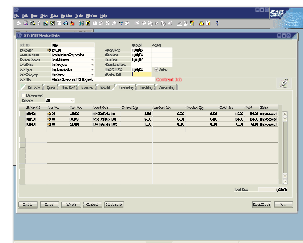
1. Create a New Project

Create Projects/Jobs based on a Service Call type. The master job record contains all client details and notes relating to the Project. The Document Manager is a central repository for all files and documents relating to the Project. Job Types, Job Statuses and Categories are user defined so the system is easily customized to reflect your unique workflow. Break your project down into sub-jobs for powerful project management and detailed analysis. Key dates and job properties for each sub-job are recorded. Alerts and exception reporting offers key analysis regarding your projects.



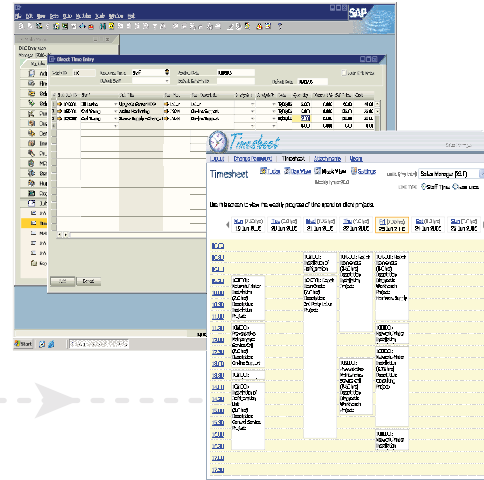
2. Prepare Estimates and Quotations

Quotes/Estimates/Budgets can be entered or imported from a historic project, a template project, a sales quotation or pasted from Excel. Budget lines can be specified as materials, resources or staff with an associated equipment item or staff member. Quotes, Budgets and proposals are generated with the look and feel of your choice.



3. Create Purchase Orders for Materials and Sub-contractors.

Purchase orders for a Project or specific sub-job can be generated automatically based on the Estimate or Quotation. Furthermore, one-off purchase orders can be entered and tagged to one or multiple Projects based on user defined materials requirements reporting. Track the status of all purchase orders, enabling Project Managers to manage the ETA of Purchases relating to their Projects.



4. Record actual Time, Resource and Inventory usage

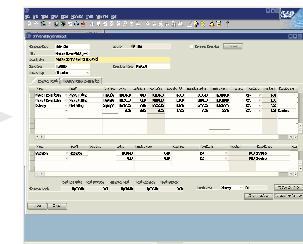
Job Costing has multiple methods for the recording of staff and resource timesheets and materials used on Projects.

Time and Resources

Staff time and resources can be keyed to each sub-job directly, by Staff member for multiple projects, pasted from Excel, or imported from the Web Timesheets module, in addition it can be imported from your Payroll or Time and Attendance Package. Job Costing provides default data for staff timesheets based on HR setup by Employee.

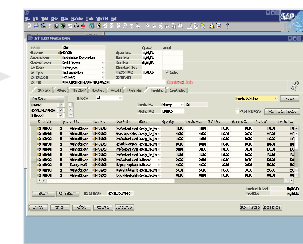
Inventory

Inventory used on Projects are shown in Work In Progress. Inventory costs and Serial tracking moving from WIP into recognized revenue when then selected Job Lines are invoiced. Inventory can be processed directly to jobs or sub-jobs and pasted in bulk for multiple jobs directly or from Excel. Non-Stock Items track disbursements and expenses by job that are not categorized as staff or resource related.



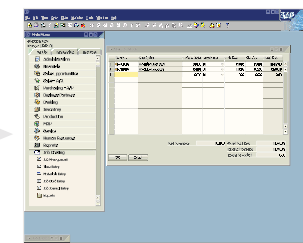
5. Create and Manage Contracts, Retentions and Milestone Billing

Contracts for projects providing consolidated billing, milestone billing, phase related billing and retention management. Contract billing provides an alternate method of billing to the traditional time and materials delivery and invoice methods. If using the Contracts features, Alerts are generated when milestones / retentions fall due for invoicing and invoices are created against the customer for fixed amounts regardless of the actual progress of the project to date. The invoices created by Contracts Management can be based on budget, fixed price, or milestone billing setting a monthly amount determined on a project by project basis. Month end procedures allows the Finance Manager to revise the revenue or costs incurred on a project to more accurately reflect the Revenue and Expense position of a Project.



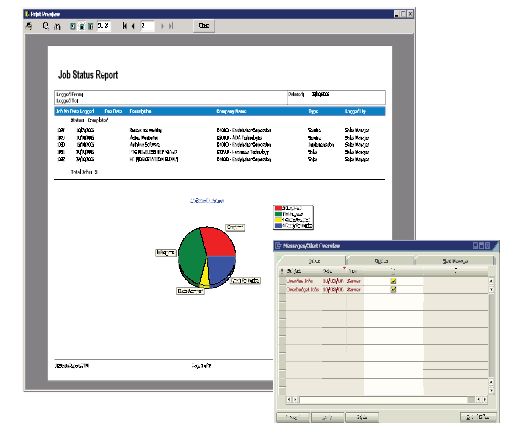
6. Flexible Invoicing Options

Create either time and material based invoices or milestone / phase based invoices. All timesheet and resource usage, purchasing and inventory consumed can be selected for Invoicing. Project managers and or accounts can manage lines to be invoiced, lines to write off and lines to cancel or move to another Job. Job Costing manages pro-forma, delivery and invoice documents as well as detailed job analysis reports based on the billings created for each Project or sub-job.



7. Create a Stock Item

Create inventory items back based on lines from a make to order Job. The total cost of a manufactured item is captured and can consist of inventory, purchases, resources and labor components. Multiple inventory items and by-products can be created from a single sub-job.



8. Powerful Reporting and Alerts Management

Powerful Reporting on all aspect of your Projects, enabling maximum Project performance based on your user defined key performance indicators.

A library of standard reports includes:

- Work In Progress
- Job Status Report
- Timesheet Analysis
- Resource Utilization
- Project Analysis
- Sub-job Analysis
- Contract Summary
- Profit and Loss Performance by Job

Alerts management provides Project Managers Key Project Performance Indicators ensuring your business maximizes project profits and operational performance providing pro-active Project Management rather than Re-Active Issues Management.

Let your solution work for you while you work on your Projects.

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